

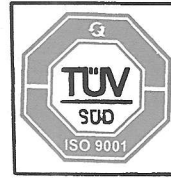


ALFA TRANSFORMERS LTD.

CIN-L311020R1982PLC001151

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ISO 9001 : 2015
Certificate Registration No. 99 100 11745/02

Ref: ATL: 2023-23:

Dated: 06/02/2023

To

All Directors
Alfa Transformers Ltd.

Sub: Notice for Convening Board Meeting on 14/02/2023

Sir,

You are cordially invited to attend the meeting of Board of Directors of the company to be held on Tuesday, 14/02/2023 at 12:00 Noon at the **Pipul Restaurant and Banquets**, 148, Mancheswar Industrial Estate, Bhubaneswar, Odisha 751010 to transact the business as mentioned in the Agenda. The agenda items for this Board Meeting are enclosed herewith for your kind information.

In this regard, further please note that as required by SEBI (PIT) Regulations, 2015, the trading window for dealing in the securities of the company is already closed for all the Directors, KMPs and employees of the Company from the closing of business hour of 31-12-2022 and would remain closed till 48 hours after the announcement of the financial results for the quarter ending on December 31, 2022 to the public (both days inclusive), which was intimated earlier also.

You are requested to please make it convenient to attend the meeting. Kindly confirm your availability. The Meeting will be followed by Lunch.

Thanking you.

Yours faithfully

For ALFA TRANSFORMERS LIMITED

SD/

(CS Amarnath Tripathy)
Company Secretary

Encl: - As above.



AGENDA

For the 248th Meeting of the Board of Directors of the Company to be held on Tuesday 14th February, 2023 at 12:00 Noon.

1. To grant leave of absence to the directors for not attending the meeting, if any.

2. CONFIRMATION OF MINUTES.

- a) To confirm the minutes of the previous Board meeting.
- b) To confirm the Minutes of the Committee Meetings.

ACCOUNTS & AUDIT RELATED:

- 3. To discuss about the comments of the Audit Committee on the report of Internal Auditor for the quarter ending 31st December, 2022.
- 4. To Consider and approve the un-audited financial results for the quarter ended on 31st December, 2022 along with the Limited Review Report.

COMPLIANCE RELATED:

- 5. To place and take on record quarterly Compliance Disclosures made to BSE for the quarter ended 31st December, 2022.
- 6. To place and take note of the report of the Secretarial Auditor for the quarter ended 31st December, 2022.
- 7. To place and take on record Statutory Compliance Certificate for the quarter ended 31st December, 2022.

ADMINISTRATIVE RELATED:

- 8. To discuss & approve to reimburse the expenses borne by Sri Dillip Kumar Das for availing loan for the Company.
- 9. To discuss & approve the re-appointment of Mr. Dillip Kumar Das for a period of next 5 (Five) Years subject to approval of the shareholders.
- 10. To discuss & approve the re-appointment of Mr. Debasis Das for a period of next 5 (Five) Years subject to approval of the Shareholders.
- 11. To consider and approve the resignation of Company Secretary of the Company.
- 12. **Any other business if any with due permission of the Chair:**

